



## Department of Children and Family Services (DCFS)

### Release Notes

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### *[Family Centered Services (FCS) 6.2.0]*



## Department of Children and Family Services (DCFS)





### FAMILY CENTERED SERVICES

The FCS application enables Department of Children and Family Services (DCFS) social workers to connect DCFS children and families with both internal DCFS program resources and contracted services from community partners. The application supports the partnership between DCFS, service providers, and families to connect, coordinate, and address the needs of children, youth, and their families.

Programs currently managed within the application include Family Preservation (FP), Partnerships for Families (PFF), Prevention and Aftercare (P&A), and Adoption Promotion and Support Services (APPS). The application allows network service providers to submit invoices that DCFS accounting can process for payment.

- Key features of FCS include:
- Effectively improving operational workflows by enabling the exchange of documents and information among all personnel serving the children
- Efficiently managing and tracking referrals, invoices, and services provided
- Eliminating redundancies and duplication through automation of manual processes
- Providing tools to analyze and view historical data on referrals and services received by children's

### Enhancements

The following details each represent a specific enhancement to the Adoption promotion and support services module within FCS.

### ADOPTION PROMOTION AD SUPPORT SERVICES

Adoption Promotion and Support Services (APSS) is a federally funded program offering a range of adoption-specific services to stabilize and maintain adoptive placements and finalized homes, prevent disruptions, increase finalizations, and assist children who are hesitant about adoption. APSS strives to ensure permanency for children, foster lifelong relationships and commitments, and boost adoption success. Community-based agencies located throughout Los Angeles County provide free, coordinated services to clients in each Service Planning Area (SPA). The staff at these agencies have expertise in adoption and are trained to focus on adoption-related issues. Families referred by APSS are eligible for individual and family therapy; adoption-focused parenting education; mentors; support groups for children and adults; case management; and connections to services not directly provided by the APSS agency. Caregivers and children are empowered through information, support, and skills to actively participate in guiding their own permanency planning and decision-making.



The APSS enhancements will automate data tracking to improve service quality for families.

CWS will be able to see the following updates to the APSS module:

**1. New adoption-related date fields in the APSS Module**

Additional fields have been added to provide more comprehensive adoption information. The following event dates are now available in FCS:

- First Place with adoptive family date
- Adoptive placement Agreement date
- Adoption finalization date
- Adoption removal date
- Termination of Parent Rights Date:
- Appeals status check mark

**2. Updates to the APSS Excel Report**

The New adoption-related dates have been incorporated into the Excel report in the following Columns:

**Column I:** First placed with adoptive family date.

**Column J:** Adoption Placement Agreement Date.

**Column K:** Adoption Finalization Date

**Column L:** Adoption Removal date

**Column M:** Termination of Parental Rights Date

**Column N:** TPR Appealed

**3. Terminology Update**

The term **TDM** had been replaced with **CFT** throughout the module.

**4. Wording Correction**

The word "**Perspective**" has been corrected to "**Prospective**" to align with appropriate adoption terminology.

**5. Ethnicity dropdown Enhancements**

Two new ethnicity selections have been added, and the complete list has been alphabetized for consistency and ease of use:

- Multiples – two or more
- Other – Not Listed

**6. Email Notification Update**

Email notifications now include the child's last name and initial, allowing staff to identify the child's reference in the referral while still protecting PII.



Module	Section/Screen	Enhancement Description									
APSS	Service Type/Assignment Section	<p>Five new adoption-related dates have been added to the APSS Module. These dates, along with the TPR appeals checkbox, will be selected when a case has been appealed and will automatically be retrieved from CWS/CMS.</p> <ul style="list-style-type: none"><li>• First placed with adoptive family date</li><li>• Adoptive Placement Agreement date:</li><li>• Adoption Finalization date:</li><li>• Adoption Removal Date:</li><li>• Termination of Parent Rights Date:</li><li>• Add appeals check mark</li></ul> <div><div>SERVICE TYPE/ASSIGNMENT</div><div>Source: DCFS Case</div><div><div>Start Date:</div><div>Termination:</div><div>Termination Reason: Select</div><div>First Placed with Adoptive Family Date:</div><div>Adoptive Placement Agreement Date:</div><div>Adoption Finalization Date:</div><div>Adoption Removal Date:</div><div>Termination of Parental Rights Date:</div><div>Appealed</div></div></div>									
	Report – APSS Excel Report	<p>The APSS Excel Report has been revised to incorporate the new adoption-related fields in the columns listed below.</p> <p>Column I: First Placed with Adoptive Family Date</p> <p>Column J: Adoption Placement Agreement Date</p> <p>Column K: Adoption Finalization Date</p> <p>Column L: Adoption Removal Date</p> <p>Column M: Termination of Parental Rights Date</p> <p>Column N: TPR Appealed</p> <table><tr><th>I</th><th>J</th><th>K</th><th>L</th><th>M</th></tr><tr><td>FIRST_PLACED_WITH_ADOPTIVE_FAMILY_DATE</td><td>ADOPTION_PLACEMENT_AGREEMENT_DATE</td><td>ADOPTION_FINALIZATION_DATE</td><td>ADOPTION_REMOVAL_DATE</td><td>TERMINATION_OF_PARE</td></tr></table>	I	J	K	L	M	FIRST_PLACED_WITH_ADOPTIVE_FAMILY_DATE	ADOPTION_PLACEMENT_AGREEMENT_DATE	ADOPTION_FINALIZATION_DATE	ADOPTION_REMOVAL_DATE
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FIRST_PLACED_WITH_ADOPTIVE_FAMILY_DATE	ADOPTION_PLACEMENT_AGREEMENT_DATE	ADOPTION_FINALIZATION_DATE	ADOPTION_REMOVAL_DATE	TERMINATION_OF_PARE							



	APSS Terminology Update.	APSS fields have been revised to use Child and Family Team (CFT) terminology, replacing the previous Team Decision Making (TDM) references.																										
Child’s current location contact details drop-down menu update.	<div>Revised the APSS Relationship tab to replace “Perspective” with “Prospective” in the Child’s current location contact details.</div> <div><div>PLEASE IDENTIFY THE CHILD’S CURRENT LOCATION CONTACT INFORMATION</div><table><tr><td>Person 1: Last Name:</td><td>First Name:</td><td>Relationship:</td><td>Prospective Adoptive Parent</td><td>Phone Number:</td></tr><tr><td>Person 2: Last Name:</td><td>First Name:</td><td>Relationship:</td><td>Select</td><td>Phone Number:</td></tr></table><div>PLEASE IDENTIFY THE POTENTIAL PERMANENCY PROVIDER CONTACT INFO</div><table><tr><td>Person 1: Last Name:</td><td>First Name:</td><td>Phone Number:</td><td>Foster Only</td></tr><tr><td>Person 2: Last Name:</td><td>First Name:</td><td>Phone Number:</td><td>Prospective Adoptive Parent</td></tr><tr><td>Person 2: Last Name:</td><td>First Name:</td><td>Phone Number:</td><td>Adoptive Home</td></tr><tr><td colspan="3">A. REFERRED CHILD INFORMATION</td><td>Other</td></tr></table></div>		Person 1: Last Name:	First Name:	Relationship:	Prospective Adoptive Parent	Phone Number:	Person 2: Last Name:	First Name:	Relationship:	Select	Phone Number:	Person 1: Last Name:	First Name:	Phone Number:	Foster Only	Person 2: Last Name:	First Name:	Phone Number:	Prospective Adoptive Parent	Person 2: Last Name:	First Name:	Phone Number:	Adoptive Home	A. REFERRED CHILD INFORMATION			Other
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Person 2: Last Name:	First Name:	Relationship:	Select	Phone Number:																								
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Expanded ethnicity selection and sequence dropdown menu options.	<div>Two new ethnicity options have been added to the APSS ethnicity drop-down.</div> <div><div>1. The Ethnicity drop-down will now include these two new options:</div><div><div>• Multiples – Two or More</div><div>• Other – Not Listed</div></div><div>2. The Ethnicity dropdown will also be available in alphabetical order to make it easier to find selections.</div></div> <div><div><div>Select</div><div>CWS/CMS Case: White</div><div>Child Name:</div><div>Gender:</div><div>Language:</div><div>Ethnicity: Multiples - Two or More</div><div>Relationship: Other - Not Listed</div><div>Address:</div><div>Phone: Other - Race Unknown</div></div><div><div>Add</div><div>Last Name: Unable to Determine</div><div>Gender: Unknown at Conversion</div><div>Language:</div><div>Ethnicity:</div></div></div>																											



		<div><div>Select</div><div>Alaskan Native</div><div>American Indian</div><div>Armenian</div><div>Asian Indian</div><div>Black</div><div>Cambodian</div><div>Caribbean</div><div>Central American</div><div>Chinese</div><div>Ethiopian</div><div>European</div><div>Filipino</div><div>Guamanian</div><div>Hawaiian</div><div>Hispanic</div><div>Hmong</div><div>Japanese</div><div>Korean</div><div>Laotian</div><div>Select</div><div>Relationship: <div>Select</div></div><div>Phone: <input type="text"/></div></div>
	Update on APSS email notifications.	APSS email notifications will include the child's last name, along with the first letter initial of their first name in the subject line, making it easier for staff to recognize which child's referral is being referenced.



## Bug Fixes

The following issues have been corrected with the subsequent release.

Issue	Bug Fix
N/A	<ul style="list-style-type: none"><li>N/A</li></ul>